

**BOONE CLINTON JOINT SERVICES**

**Receipt of Procedural Safeguards**

Indicate the date a copy of the Procedural Safeguards was provided to the parent next to the appropriate reason below. Send to Joint Services with the initial referral paperwork or for any of the other reasons listed below.

A copy of the procedural safeguards must be given at least one (1) time per year and for the following reasons:

<b>Date:</b>	<b>STUDENT NAME:</b>
	<b>At the Annual Case Conference</b>
	<b>At the time the school initiates a request for an evaluation</b>
	<b>At the time of a parent request for an evaluation prior to the M-Team meeting</b>
	<b>Receipt of the first filing of a complaint under 511 IAC 7-45-1 in a school year</b>
	<b>Receipt of the first due process hearing request under 511 IAC 7-45-3 in a school year</b>
	<b>Upon removal of a student that results in a disciplinary change of placement, including interim alternative education settings for weapons, drugs and serious bodily injury.</b>
	<b>Parent request</b>